

Approved Minutes

City of Athol
City Council Regular Meeting Minutes

August 17, 2021

Location: City Hall, Downstairs Council Chambers, 30355 N 3rd St., Athol, ID 83801

Mayor, Bill Hill, called the meeting to order at 6:00 P.M

PLEDGE OF ALLEGIANCE / CALL TO ORDER

6:00P.M.

ROLL CALL Visitors please sign in, on the back counter.

Mayor Hill; Councilwoman Denis; Councilwoman Kramer; Councilman McDaniel; Councilman Cutaiar; Clerk/Treasurer- Lori; Public Works-Anthony; Planner- Rand; and Attorney- Caitlyn.

REPORTS:

Treasurer Report – Lori submitted the report and read the ending totals for each of the city accounts. STCU Checking = \$126,604.25; STCU Savings = \$216,962.33; LGIP = \$808,721.86. Lori shared she did do an \$80,000.00 transfer from checking to savings, it was the ARPA funds.

Water Report – Lori and Anthony submitted written report. June usage = 9,275,556 gal. (haulers 731,124) and July usage = 10,765,949 gal. (haulers 730,700); Billing in July was \$15,000.00 in base rate, \$7,998.00 in overage plus \$300.00 in late fees, less adjustments, totaling \$23,298.00. Total collected was \$20,684.43. As of the 16th 6 people will be getting shut-off letters and 39 people got late fees this month. Lori also added this month the commercial bulk water sales, at the hydrant, for July was \$2,961.00 and year to date it is \$6,337.20. July use for coins hauled was 730,700 divided by 50 x \$0.25 = \$3,653.50 and year to date is \$13,546.44.

PLANNER REPORT – Rand submitted written report and briefly gave the following updates and comments. Building location permits – there was one new permit issued for: 5790 E Grove Avenue (BLP21-17) for John Miller to replace the burned down home. A sign permit was also approved to relocate the sign for the Crossroads Café. The Dollar General consultant discovered the sign was located on the Dollar General property and in the city right of way. The permit will allow them to relocate it onto Gary Fast's Property. Code Enforcement- Nothing new to report, other than the John Miller property just discussed and Rand has not yet had a chance to get the nuisance letters out. He will try to this week. Colton Acres Subdivision – The applicant is still working on infrastructure plan approvals; nothing else new. The Crossings – have not heard of any new businesses. Pastime/Freemont Street Improvements- Hester's are working on plans to improve Pastime and Freemont Streets north of Grove Ave. to make several lots eligible for building permits. This issue of the road width and location of Pastime Street was discussed, by the council at the July meeting. The council requested additional information from the fire district. Since then, we did hear back that the fire district will require the road to be at least 20 feet wide. So that is on the agenda for discussion later tonight. Idaho Forest Group, Cole Annexation and Fast Subdivision - all have had no changes and nothing new to report. Cole Annexation- Rand brought up that since there are still no changes to report and this application was originally submitted in 2016 and has been inactive for over a year and prospects of moving forward in a

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

meaningful way are unlikely. He recommends that the application be discontinued, and any remaining deposits paid by the applicant under reimbursement agreement be returned to the property owner. After a brief discussion the council agreed. Gary Fast Subdivision- Nothing new to report. Rand did ask council how they felt about him no longer participating in the Regional Growth & Housing Group he has been participating in. After a short discussion, the council agreed he need not continue to be a part of that group. Mayor Hill asked a question regarding the permit for Miller on Grove- Rand replied with the basic timeline he would be allowed to build. Councilwoman Kramer asked a few questions regarding the nuisance declarations that had been done, just before she got on the council; and the text or language used in the letters being sent. Rand gave her a brief run down of the process and example language used in the letters and how he determines junk by definitions of the city code. She ultimately wanted to be sure it is clearly spelled out to them for what the problem is and how they can fix it. Rand explained and she was happy.

ACTION ITEMS:

1. APPROVAL OF THE August 3rd REGULAR MEETING MINUTES:

Motion by Denis, that we approve the regular meeting on August 3rd and July 20th minutes without amendments. *DISCUSSION *All in favor-None opposed.* **Motion passed. ACTION ITEM**

2. APPROVAL OF THE July 20th REGULAR MEETING MINUTES:

This motion was combined and approved in the above action item by Denis. **ACTION ITEM**

3. APPROVAL OF BILLS AS SUBMITTED: Motion by McDaniel, to approve paying the August/September bills as submitted without amendments.

*DISCUSSION- Lori gave a brief run down on a few of the bills and if they were related to Athol Daze or will be reimbursed when we receive the DEQ loan draw. *All in favor-None opposed.* **Motion passed. ACTION ITEM**

4. DISCUSSION/APPROVAL Tentative Fiscal Year 21-22 City Budget ACTION ITEM

Lori briefly discussed the basic line items and projects that had been previously discussed. Most changes since the last draft were just balancing and fixing the funds. She does recommend the council having a workshop before the public hearing so they can fully review the projects they want included. **The Budget Appropriation Public Hearing for the Fiscal Year 2022 will be held on Tuesday September 7th at 6:00pm.** **Motion by Denis to approve the tentative FY 2022 Annual City Budget Appropriation as presented without changes and to direct Clerk to publish the Notice of Public Hearing in the newspaper.** - DISCUSSION – Since there are two newer council members, Councilman McDaniel asked the Clerk to further explain the L-2 Property tax levy rate to them better. Both she and the attorney described it and how the process has changed this year because of the new House Bill passed last minute. **Roll Call Vote:** Councilwoman Denis-yes; Councilwoman Kramer-yes; Councilman Cutaiar-yes; & Councilman McDaniel- yes. **Motion Passed. ACTION ITEM**

5. DISCUSSION/APPROVAL of Street Improvements on Pastime and Fremont Streets by AJ Holmes LLC (Hester).

Rand began by reminding the council this was a previous item discussed at the last months meeting, that resulted in the council asking staff to get an answer from the fire district regarding the acceptable road size, before they could make any more decisions. The Council briefly discussed the street improvements to Pastime and Fremont Street that are being proposed by the Hester's again as well as they looked at the alternative the Hester's recently drafted up regarding the possibility of vacating Fremont Street and doing a street and right of way dedication via the alley way instead. After a short discussion they made a couple of decisions that will assist staff in how to move forward with this property owner. 1) The fire district did determine that Pastime Street will need to be improved to a minimum width of 20'. The Council was comfortable using 20' as the pavement width for Pastime. 2) The improved Pastime Street does not need to be centered within the existing right of way if that allows existing utilities to stay in their current location and reduces costs. If there is an Avista

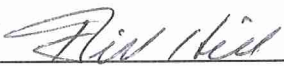
gas line, it cannot be located under the pavement of the street, it must be moved at the property owners' expense. 3) The city would consider approval of placing the road in the "alley" location as shown on the recent alternative document provided to the city. The city would prefer to see the water line looped back to Grove, as well as having the road extended down to Grove, in lieu of the hammerhead turnaround in the Railroad St. right of way. 4) The pavement width will be required to be 24 feet for the new east/west road as well as the extension down to Grove. 5) The city will consider the vacation of the Fremont Street right of way in exchange for additional right of way dedication to expand the right of way at the alley. It is unlikely the city will approve a vacation for the Railroad St. right of way. This puts the ball back in Hester's court to work up a design based on those parameters, before a more formal review can be done. Once a design is settled, they can start the process for the road vacation and right of way dedication. **Though NO Motion was necessary, council gave direction for staff to move forward with the property owner.** *DISCUSSION ONLY. **NO ACTION TAKEN.**

PUBLIC COMMENTS: None

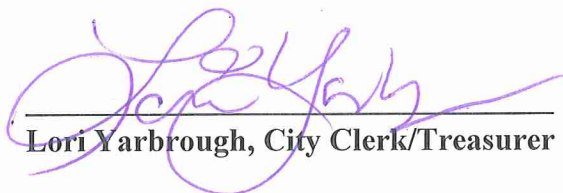
ANNOUNCEMENTS: City Council- Councilman Cutaiar – asked when we got a car lot in town? Everyone responded several months ago. **Councilwoman Denis** – thanked Lori for all her hard work and the rest of the staff for everything they do for Athol Daze. / **Mayor Hill** - had a hypothetical question regarding land use matters since we are all learning. Do you know how you would respond if a citizen came to you and asked you how do you think council would feel about them possibly doing something land use related (meaning something that would require a conditional use permit, CUP) how would you respond? The answer is you don't, you wait until they have completed an application, go through the process and work with Rand. / **Staff** – None.

ADJOURNMENT at 7:36pm

ATTEST:



Bill Hill, Mayor



Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 9/7/2021

Meeting Rules: Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. The council may not hear or take testimony regarding any planning and zoning matter that is before the city or is known to be a likely application. Please be advised that the City Council can only take official action this evening for those items listed on the agenda as an ACTION ITEM. Citizens may use this time to request that items be placed on future agendas for further discussion.

